

**HCMTC BOARD MEETING MINUTES
FOR
January 12, 2001**

The meeting was called to order at 1:30 PM by Chairman Toney. In attendance were;

MEMBERS

Reynolds Toney
Jack Stewart
George Raymond
Randy Robinson
Don Smith
John Jones
Gary Evans
Scott Seiter
Darren Bond
Rod Abbott

GUESTS

Bill Gamel
Steve Johnson

General Counsel - John Maisch
Program Director - Steve Sawyer

1. After being introduced as the new Chair, Reynolds Toney determined that a quorum was present, called the meeting to order, and introduced the newest board member, George Raymond.
2. Randy Robinson moved to approve minutes from meeting of 10-27-2000. Gary Evans seconded. Motion carried by unanimous vote.

3. Subcommittee reports.

Asphalt - R. Toney Recommended module for Asphalt Sampling to include AASHTO T 2, T 40, T 168, and T 248. G. Raymond asked for clarification regarding the requirement for the new module. The requirement applies only to new certifications.

Soils - S. Seiter Separating aggregates certification will reduce Soils Certification to two days. Currently studying adoption of T 311.

Concrete - J. Jones No changes necessary.

4. Review of draft rule changes.

Change in rule 10-1-8 allows more flexibility for training avenues and shifts the burden of certification to the technicians and their companies.

Bill Gamel explained that the "Rule Impact Statement" was due by January 16, 2001 and that he would submit it. J. Jones moved that Board meet to adopt the proposed changes in a special session on February 9, 2001. G. Evans seconded. Motion carried by unanimous vote.

5. Board discussed issuing temporary and restricted certifications at the discretion of the Program Director subject to Board approval at the first board meeting following issuance. Vote to be taken at Special Meeting, Feb. 9, 2001.

6. Board confirmed that the technicians' seals should include their name and certification number and should be affixed to all test results submitted.

7. Board reviewed and discussed a draft of the Technician Responsibilities Statement. B. Gamel and S. Sawyer to edit and submit for formal board approval at next meeting.

8. S. Seiter moved to adjourn. R. Robinson seconded. Carried unanimously.